

Indian Maritime University

(A Central University, Ministry of Shipping, Government of India)

Mumbai Port Campus

(LBS CAMSAR & MERI) Hay Bunder Road, Sewri, Mumbai 400 033

Advt. No. IMU/MPC/R/C/Library Assistant/OCT/2020 Date: 21.10.2020

APPLICATIONS ARE INVITED FROM ELIGIBLE CANDIDATES FOR THE FOLLOWING POST ON OUTSOURCE BASIS:

Library Assistant:

Essential Qualification: Any Bachelor's Degree and first class in Bachelor's in Library & Information Science (BLISc.)

Desired abilities, skills, and knowledge:

- Knowledge of IT Applications in Library and Information Services
- Knowledge of recent trends and technologies in Library and Information Services

Responsibilities: Manage Library circulation counter and perform all library operations. Required to work in shifts.

Experience: 01 year of experience. Preferable Experience in Institutes like IITs/IIMs/NITs etc.

Instructions:

(a) Application. Interested and Qualified Candidates to send their detailed CV (should contain complete details of their Educational Qualifications, Work experience, Special Achievements, present address and the expected Salary) along with all relevant documents to recruitment.mumbaiport@imu.ac.in . The Subject on mail should indicate LIBRARY ASSISTANT.

(b) Last Date: The CVs are to be sent by 1500 hrs on **28th Oct 2020**

(c) TA /DA: No TA/DA will be admissible for the interview.

(d) Remuneration: First year Rs. 18,000/-, second year Rs. 20,000/-. Higher start may be considered for higher qualification/experience.

(e) Mode of Selection: Interview.

(f) Date of Interview: Will be intimated to shortlisted Candidates.